

**Indian Valley Chamber of Commerce (IVCC)**  
**Monthly Membership and Board of Directors Meeting**  
**Monday August 5<sup>th</sup>, 2024 – 6:00 p.m.**  
**Crescent Country**

**Agenda**

1. Call to Order/Roll Call – Called to order
  - Members in attendance (in-person): Karisa Joseph, Kira King, Travis Goings, Alicia Hammerich
  - Members in attendance via GoogleMeet: Mickie McKinnon
2. Pledge of Allegiance
3. Mission Statement
4. Approve Last Meeting Minutes
  - Motioned: Karisa Joseph, Travis Goings
  - All in favor – zero opposed
5. Approve Current Agenda – with addition of post office opening, and hiring someone to do the chamber taxes
  - Motioned: Kira King, Karisa Joseph
  - All in favor – zero opposed
6. Member Comments - 3 Minute Maximum
  - Office space available in the Crescent Country if Chamber is interested
7. Officer Updates
  - a. President Update
    - All information has been sent into FTB with the exception of financials, pending lots of items because of the status. The person that previously submitted the forms on behalf of the Chamber did not sign correctly – we did not know that until we submitted the new forms – **working on our to do list now.**
    - County is working on distributing the lawsuit money that came in from the Dixie Fire settlement. **Kira will plan to attend the AD-HOC meeting on behalf of the Chamber and will report back. Working to push allocation of funds to the burn scar.**
  - b. PR Person Update
    - Rachel Goings is our new PR person
      - **To look into phone number and will update the website**
  - c. Vice President Update
    - Insurance Update
      - Requesting all events through the end of the year that need insurance to submit by Friday 8/9
      - **Karisa to reach out to Suzette re: Veteran's Day Parade**
        - Turkey Trot, Light Parade
        - **Cassie to follow up with Karisa on requests**
  - d. Treasurer Update
    - Treasurer's Report – **to be distributed with meeting minutes**
    - We have a new reimbursement form for people that need to be reimbursed by the chamber – form will be available online on our website or you can reach out to [chamberofcommerce.iv@gmail.com](mailto:chamberofcommerce.iv@gmail.com)
    - Karisa should have books reconciled by 8/9 – from there we will be moving to online Quickbooks
  - e. Secretary Update
    - Events Calendar

- See the DFC Calendar
    - Can we link to the website? Rachel to look into this.
- f. Membership Director Update
  - Membership drive starts in July
  - 2024/2025 applications being mailed out in the coming week
  - Karisa and Alicia to put together a letter to send out with membership applications – encourage online application
  - Our goal is to move to all online applications in the future
- g. Committees
  - Gold Diggers
    - Recap
      - Everything went well except for the Grand Marshalls – no show
      - Small showing overall
      - Christie is happy to continue to champion the project
        - She will start earlier this year.
      - We NEED to get the softball tournament back
      - We NEED more support
  - Dixie Fire Canopy Project
    - Funding recap
      - Canyon Dam MH Park – FRC donated their time and \$2000 additional to plant trees in Canyon Dam
      - Riley’s Jerky – replaced trees
      - Crescent Hotel – blue spruce trees
      - Nellz – heat rating was too hot, so they added 2 additional at Region Burger
      - Thank you to Dixie Fire Canopy Project for weed eating the signs.

## 8. New Business/Ongoing Business

- a. Pine St. Lot Update
  - Need a balance sheet – should have by 8/9, still waiting on FTB status to finish up
- b. Upcoming events needing insurance
  - Music on the porch insurance request 8/31
    - Motion to cover: Karisa Joseph, Travis Goings
    - All in favor – zero opposed
- c. Town Business Signage
  - We approved a funding request for “coming soon” town business signage, will keep it on the agenda as things progress more information will be pushed out
- d. Kiosk
  - Kiosk construction has been going well, there will be 8 panels that go on the inside of the structure. There will be a map, maidu cultural information, community bulletin board, upcoming events, history, etc.
    - Need a comprehensive list of organizations and businesses
      1. Karisa to get Kest a list of businesses and email a reimbursement request form
- e. Chamber PR Manager duties
  - BOD members looking to delegate a few tasks
  - Crescent Country spotlight to kick off marketing campaign
  - Add to offline meeting to compile a list of duties and come to next meeting with a budget request to increase the budget for the position.
  - Kira to work with Rachel to getting her additional social media access
- f. Chamber Taxes
  - Taxes were done for 2022 not 2023

- We are going to pay our accountant to do our taxes for 2023
  - Rate: \$60/ hour – not to exceed 15 hours Motioned: Travis Goings, Kira King
  - All in favor – zero opposed
  - **Karisa to find tax accountant before next meeting**
- g. Post office opening
- August 12<sup>th</sup> – grand opening ceremony
  - Working on confirming – plan to celebrate!

9. Next Meeting Location/Date 9/9 6:00pm Grizzly Bite

10. Adjourn 6:58 Travis Goings, Kira King

All in favor – zero opposed

#### Next Meeting Agenda:

- Office Space – Crescent Country
- Christmas Tree Giveaway
- Golddiggers Committee – sign ups start at January meeting
- Tax Accountant
- Small Business Saturday
- Connected Trails
- Advertising other places

#### **Google Meet: Indian Valley Chamber of Commerce - Monthly Membership Meeting**

Video call link: <https://meet.google.com/xne-mzqd-hiu>